

ARROYO SANTA ROSA VALLEY BASIN GROUNDWATER SUSTAINABILITY AGENCY

BOARD MEETING AGENDA

TUESDAY, JUNE 23, 2026

9:45 A.M.

Camrosa Water District - 7385 Santa Rosa Road - Camarillo, CA 93012

MEMBERS OF THE BOARD

BEN FISCHETTI, *VC Public Works Agency*
HOMER ARREDONDO, *VC Public Works Agency*
JEFFREY C. BROWN, *Camrosa Water District*
TERRY L. FOREMAN, *Camrosa Water District*
TIMOTHY H. HOAG, *Camrosa Water District*
ANDREW F. NELSON, *Camrosa Water District*
EUGENE F. WEST, *Camrosa Water District*

ALL AGENDA DOCUMENTS ARE AVAILABLE ONLINE
AT WWW.ASRGSA.COM

CALL TO ORDER

PUBLIC COMMENTS

At this time, the public may address the Board on any item not appearing on the agenda that is subject to its jurisdiction. Persons wishing to address the Board must fill out a speaker card and are subject to a five-minute time limit.

CONSENT AGENDA

Matters appearing on the Consent Agenda are expected to be noncontroversial and will be acted upon by the Board collectively, without discussion, unless a member of the Board or staff requests an opportunity to address a given item. Approval by the Board of Consent Items means that the recommendation of staff is approved along with the terms and conditions described in the Board Memorandum.

- 1. Approve Minutes of the Regular Meeting of March 24, 2026.**
- 2. Vendor Payments Ratification**
Approve vendor payments as presented by staff.
- 3. Fiscal Year 2025-26 Third Quarter Results**
Receive FY 2025-26 third quarter results.

PRIMARY AGENDA

- 4. Establish a Fiscal Year (FY) 2026-27 Budget**
Adopt the FY 2026-27 Budget as presented.

COMMENTS BY THE INTERIM EXECUTIVE DIRECTOR; COMMENTS BY DIRECTORS

ADJOURNMENT

ARROYO SANTA ROSA VALLEY BASIN GROUNDWATER SUSTAINABILITY AGENCY

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MINUTES OF THE MEETING OF THE BOARD

Tuesday, March 24, 2026

9:30 A.M.

Camrosa Water District, 7385 Santa Rosa Road, Camarillo, CA 93012

CALL TO ORDER The meeting was called to order at 9:30 A.M.

Present: Terry Foreman, Chair
Eugene West, Vice Chair
Jeff Brown
Timothy Hoag
Andrew Nelson
Homer Arredondo

Absent: Ben Fischetti

Staff: Norman Huff, Interim Executive Director
Jozi Zabarsky, Camrosa Water District
Joe Willingham, Camrosa Water District
Terry Curson, Camrosa Water District
Steven O'Neill, Legal Counsel

Guest: Steven Humphrey, Intera

PUBLIC COMMENTS

None

CONSENT AGENDA

1. Approve Minutes of the Regular Meeting of January 27, 2026
2. Vendor Payments Ratification
3. Fiscal Year 2025-26 Second Quarter Results

Motion to approve the Consent Agenda: West Second: Nelson

Absent: Brown, Fischetti

Motion carried unanimously by those present.

PRIMARY AGENDA

4. **Adopt The Annual Report for Water Year 2025**
Adopt the annual report for submittal to the Department of Water Resources by April 1, 2026.

Motion to approve: West **Second:** Hoag
Absent: Fischetti
Motion carried unanimously by those present.

COMMENTS BY THE INTERIM EXECUTIVE DIRECTOR

None

COMMENTS BY THE BOARD OF DIRECTORS

Chair Foreman suggested identifying additional monitoring wells.

ADJOURN

There being no further business, the meeting was adjourned at 9:35 A.M.

Norman Huff
Interim Executive Director
Arroyo Santa Rosa Valley Basin GSA

_____ (ATTEST)
Terry Foreman, Chair
Board of Directors
Arroyo Santa Rosa Valley Basin GSA

ARROYO SANTA ROSA VALLEY BASIN GROUNDWATER SUSTAINABILITY AGENCY

Camrosa Water District
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BOARD MEMORANDUM

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DATE: June 23, 2026

TO: Board of Directors

FROM: Norman Huff, Interim Executive Director

OBJECTIVE: Ratify Vendor Payments as presented by staff.

ACTION: Ratify accounts payable.

DISCUSSION: A summary of accounts payable previously paid by the Arroyo Santa Rosa Valley Basin Groundwater Sustainability Agency in the amount of \$22,549.94 is provided for Board information and ratification.

Check Number	Post Date	Vendor Name	Invoice Number	Description	Amount
	3/31/2026	US Bank		Bank Fees	54.46
160	4/21/2026	Aleshire & Wynder LLP	104934	Legal Services	288.00
161	4/21/2026	Camrosa Water District	2040	ACH Bondy Groundwater Invoice 112-04-Review annual report	1,168.75
	4/30/2026	US Bank		Bank Fees	50.61
162	5/5/2026	Intera Incorporated	03-26-130	Annual Report 2025	20,935.00
	5/31/2026	US Bank		Bank Fees	53.12
Total Vendor Payments					\$ 22,549.94

The ASRVBGSAs bank account balance as of May 31st, was \$200,907.00.

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DATE: June 23, 2026
TO: Board of Directors
FROM: Norman Huff, Interim Executive Director
OBJECTIVE: Receive Fiscal Year 2025-26 Third-Quarter Results.
ACTION: No action is necessary; for information only.
SUMMARY: The GSA Fiscal Year 2025-26 third-quarter results are as follows:

Arroyo Santa Rosa GSA	Budget FY 25-26	3rd Qtr. Actuals	Encumbrances	3rd Qtr. Actuals plus encumb	Variance
Transfer In					
Camrosa Water District					
Contribution Budgeted	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from Reserves	128,426	18,680	-	18,680	(109,746)
	\$ 128,426	\$ 18,680	\$ -	\$ 18,680	\$ (109,746)
Operating Expenses					
Professional Services	\$ 113,146	\$ 12,939	\$ 78,072	\$ 91,011	\$ 22,135
Materials & Supplies	5,600	-	-	-	5,600
Legal Services	1,680	-	-	-	1,680
Dues & Subscriptions	5,000	4,200	-	4,200	800
Fees & Charges	1,000	416	-	416	584
Insurance	2,000	1,125	-	1,125	875
<u>Total Operating Expenses</u>	\$ 128,426	\$ 18,680	\$ 78,072	\$ 96,752	\$ 31,674

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DATE: June 23, 2026
TO: Board of Directors
FROM: Norman Huff, Interim Executive Director
OBJECTIVE: Establish a Fiscal Year (FY) 2026-27 Budget.
ACTION: Adopt the FY 2026-27 Budget as presented.

DISCUSSION: The Joint Powers Authority (JPA) agreement governing the Arroyo Santa Rosa Valley Basin Groundwater Sustainability Agency (ASRVBGS) contemplates funding the Groundwater Sustainability Plan (GSP) through a cost-sharing arrangement between its two members, the Camrosa Water District and the County of Ventura. Contributions from the County ended in FY2021-22. As such, the cost to continue operating the GSA, as of now, falls to Camrosa. Long-term funding of the GSA will constitute—extraction fees, replenishment fees, or the continuation of Camrosa support.

The FY 2026-27 budget includes the annual reporting, initiation of a pumping fee rate study, and administrative functions. Camrosa contributed \$80,000 to the GSA in FY 2024-25, and the GSA's bank account has sufficient funds to cover budgeted expenses for the upcoming fiscal year.

Attachment:

- *Arroyo Santa Rosa Valley Basin Groundwater Sustainability Agency Fiscal Year (FY) 2026-27 Budget*

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Fiscal Year 2026-27 Budget

Overview

The Arroyo Santa Rosa Valley Basin Groundwater Sustainability Agency (ASRVBGSA) presents the Fiscal Year (FY) 2026-27 budget. It describes the governance and purpose of the ASRVBGSA, the plan for the annual budget, the basis of accounting, and the budgeted amounts for each authorized classification.

Agency Governance

The ASRVBGSA is a Joint Powers Authority (JPA) organized under a joint powers agreement between the Camrosa Water District and the County of Ventura. Camrosa is the water purveyor for the Santa Rosa Valley and the largest producer of groundwater from the Santa Rosa Basin; the County retains land-use jurisdiction over the unincorporated valley. The six-member Board of Directors holds meetings as necessary. Meetings are publicly noticed.

The GSA is staffed by an Executive Director, treasurer, controller, and auditor, appointed by the Board. The GSA Board appointed Norman Huff, the General Manager of the Camrosa Water District, as Interim Executive Director, and determined that the auditor of the Camrosa Water District's finances should also audit the ASRVBGSA. According to the JPA, the treasurer and controller positions shall be filled by Camrosa Water District staff. Currently, Kim Nakamura, Camrosa Finance Manager, acts as treasurer, and Sandra Llamas, Camrosa Senior Accountant, as controller. Other duties and activities necessary to accomplish the ASRVBGSA's business are carried out by Camrosa Water District employees and authorized vendors.

Agency Purpose

The purpose of the ASRVBGSA is, as defined by the Sustainable Groundwater Management Act (SGMA), the agency's enabling legislation, to achieve sustainability within the Santa Rosa Basin by 2042. The vehicle for achieving this, and the primary focus of the agency this fiscal year, is the implementation of key elements in the Groundwater Sustainability Plan (GSP).

The GSP is a management plan document that evaluates sustainability as it relates to six indicators of basin health: groundwater levels, groundwater storage, seawater intrusion, water quality, land subsidence, and groundwater-surface water interconnection. The GSP sets minimum thresholds for each of the applicable criteria and associated management actions to avoid undesirable results and achieve sustainability.

On April 28, 2025, The Department of Water Resources (Department) notified the ASRVBGSA that the Department had evaluated the ASRVBGSA's submitted GSP and has determined that the GSP is approved. The accompanying Staff Report described that the GSP satisfies the objectives of the SGMA and substantially complies with GSP Regulations. The Staff Report also proposed recommended corrective actions that the Department believes will enhance the GSP and facilitate future evaluation by the Department. The Department strongly encouraged that the recommended corrective actions be given due consideration and suggested incorporating all resulting changes to the GSP in future updates.

FY 2026-27 Budget Development

The ASRVBGSA was initially funded through matched contributions from Camrosa Water District and the County of Ventura. Contributions from the County ended in FY2021-22. The ASRGSA received a Proposition 1 Sustainable Groundwater Planning Grant of \$177,081, which has been fully invoiced to the DWR.

The ongoing administration of the GSA is now funded solely by Camrosa Water District. The FY 2026-27 GSA budget includes the annual reporting, initiating a groundwater monitoring network enhancement project, and administrative functions. Camrosa contributed \$80,000 in FY2024-25, and the GSA’s bank account has sufficient funds to cover budgeted expenses for the upcoming fiscal year.

Arroyo Santa Rosa GSA Annual Budget FY 2026-27						
Transfer In	Object Code	FY 2022-23 Actuals	FY 2023-24 Actuals	FY 2024-25 Actuals	FY 2025-26 EOY	FY 2026-27 Budget
Camrosa Water District Contribution Budgeted Transfer from Reserves		\$ 107,203	\$ 101,787	\$ 80,000	\$ 65,495	\$ 115,200
TOTAL TRANSFERS IN		\$ 107,203	\$ 181,787	\$ 80,000	\$ 65,495	\$ 115,200
Administrative Fees						
Communications	50210	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -
Outside Contracts	50220	\$ -	\$ -	\$ -	\$ 1,100	\$ 1,200
Audio/Visual (meetings)		\$ -	\$ -	\$ -	\$ -	\$ -
Web Hosting/Domain Forwarding		\$ -	\$ -	\$ 1,000	\$ 1,100	\$ 1,200
Billing (process TBD)		\$ -	\$ -	\$ -	\$ -	\$ -
Contract Services		\$ -	\$ -	\$ -	\$ -	\$ -
Meter Calibration Program		\$ -	\$ -	\$ -	\$ -	\$ -
Meter Installation		\$ -	\$ -	\$ -	\$ -	\$ -
Room Rental (meetings)		\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	50230	\$ 274,074	\$ 175,311	\$ 44,864	\$ 57,510	\$ 105,000
Annual Reporting (Intera)		\$ -	\$ 54,248	\$ -	\$ 52,510	\$ 45,000
Auditing Services		\$ -	\$ -	\$ -	\$ -	\$ -
Engineering Services (Intera)		\$ 229,561	\$ 104,378	\$ 42,810	\$ -	\$ 25,000
Grant Reporting		\$ -	\$ -	\$ -	\$ -	\$ -
GSA Administration		\$ -	\$ -	\$ -	\$ -	\$ -
Monitoring Program		\$ -	\$ -	\$ -	\$ -	\$ 20,000
Project Management (Bondy)		\$ 44,513	\$ 16,685	\$ 2,054	\$ 5,000	\$ 15,000
Rate Pumping Fee Study		\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Supplies	50260	\$ 2,897	\$ -	\$ -	\$ -	\$ -
Check stock		\$ -	\$ -	\$ -	\$ -	\$ -
General postage		\$ -	\$ -	\$ -	\$ -	\$ -
Stakeholder meeting supplies		\$ -	\$ -	\$ -	\$ -	\$ -
Printing & mailing		\$ 2,392	\$ -	\$ -	\$ -	\$ -
Public Hearing notification		\$ 505	\$ -	\$ -	\$ -	\$ -
Office supplies		\$ -	\$ -	\$ -	\$ -	\$ -
Legal Services	50280	\$ 4,831	\$ 656	\$ 2,065	\$ 1,000	\$ 1,000
Dues & Subscriptions	50290	\$ 918	\$ 4,060	\$ 4,060	\$ 4,200	\$ 5,000
ACWA		\$ 918	\$ 4,060	\$ 4,060	\$ 4,200	\$ 5,000
Conference & Travel	50300	\$ -	\$ -	\$ -	\$ -	\$ -
Safety & Training	50310	\$ -	\$ -	\$ -	\$ -	\$ -
Board Expenses	50330	\$ -	\$ -	\$ -	\$ -	\$ -
Fees & Charges	50350	\$ 439	\$ 635	\$ 564	\$ 560	\$ 1,000
Banking fees		\$ 439	\$ 635	\$ 564	\$ 560	\$ 1,000
Insurance	50360	\$ 1,125	\$ 1,125	\$ 1,125	\$ 1,125	\$ 2,000
JPIA premiums		\$ 1,125	\$ 1,125	\$ 1,125	\$ 1,125	\$ 2,000
TOTAL ADMINISTRATIVE FEES		\$ 284,284	\$ 181,787	\$ 53,678	\$ 65,495	\$ 115,200
Non-Operating Revenues						
Grant Revenue		\$ 177,081				