

**ARROYO SANTA ROSA VALLEY BASIN
GROUNDWATER SUSTAINABILITY AGENCY**

MEMBERS OF THE BOARD

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NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a Public Hearing with the Arroyo Santa Rosa Valley Basin Groundwater Sustainability Agency Board of Directors will be held on:

--Thursday, September 26, at 4:30pm--

CAMROSA WATER DISTRICT

7385 Santa Rosa Road - Camarillo, CA 93012

The purpose of this public hearing is to give the public an opportunity to comment on the following ordinance prior to adoption:

- Ordinance 39 – Conflict of Interest Code



Norman Huff, Executive Director

Arroyo Santa Rosa Basin
Groundwater Sustainability Agency

ORDINANCE 1-24

CONFLICT OF INTEREST CODE

The Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., § 18730) that contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

The terms of California Code of Regulations, Title 2, Section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for the Arroyo Santa Rosa Basin Groundwater Sustainability Agency (GSA) and along with the attached Exhibit A, which designates positions requiring disclosure, and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest Code of the GSA. Persons holding positions designated in Exhibit A shall file Form 700 Statements of Economic Interests with the Filing Officer specified for that position in Exhibit A.

IN PREPARING THE FORM 700, DESIGNATED FILERS NEED ONLY DISCLOSE THOSE FINANCIAL INTERESTS FALLING WITHIN THE DISCLOSURE CATEGORIES DESIGNATED FOR THAT FILER'S POSITION AS STATED IN EXHIBITS A AND B.

APPROVED AND ADOPTED this 26th day of September 2024.

Signed: _____

Print Name: Terry L. Foreman

Title: Chair of the Board

Attest: _____

Print Name: Norman Huff

Title: Executive Director

EXHIBIT A – DESIGNATED POSITIONS AND FILING OFFICERS

# of POSITIONS	POSITION TITLE	DISCLOSURE CATEGORIES (From Exhibit B)	FILING OFFICER¹
7	Board Member	1	COB
2	Board Alternate	1	COB
1	Executive Director	1	COB
1	Treasurer	1	COB
1	Assistant General Manager, Water Resources and Regulatory Compliance , Camrosa Water District (CWD)	1	COB
<u>1</u>	<u>Customer Service Manager, CWD</u>	<u>1</u>	<u>COB</u>
<u>1</u>	<u>I.T. & Special Projects Manager, CWD</u>	<u>1</u>	<u>COB</u>
<u>1</u>	<u>District Engineer, CWD</u>	<u>1</u>	<u>COB</u>
<u>1</u>	<u>Superintendent of Operations, CWD</u>	<u>1</u>	<u>COB</u>
<u>1</u>	<u>Director of Operations, CWD</u>	<u>1</u>	<u>COB</u>
<u>1</u>	<u>Director of Administration, CWD</u>	<u>1</u>	<u>COB</u>
<u>1</u>	<u>Water Quality & Environmental Compliance Manager, CWD</u>	<u>1</u>	<u>COB</u>
<u>1</u>	<u>Control Systems Supervisor, CWD</u>	<u>1</u>	<u>COB</u>
<u>1</u>	<u>System Field Supervisor – Distribution, CWD</u>	<u>1</u>	<u>COB</u>
<u>1</u>	<u>Senior Accountant, CWD</u>	<u>1</u>	<u>COB</u>
<u>1</u>	<u>Legal Counsel</u>	<u>1</u>	<u>COB</u>
<u>1</u>	<u>Financial Consultant</u>	<u>1</u>	<u>COB</u>
	<u>Consultants²</u>	<u>**</u>	

¹ Filing Officer, Designated County Clerk of Board (COB).

² The disclosure, if any, required of a consultant will be determined on a case-by-case basis by the head of the agency or designee. The determination of whether a consultant has disclosure requirements should be made in writing on a Fair Political Practices Commission Form 805. The determination should include a description of the consultant’s duties and based upon that description, a statement of the extent, if any, of the disclosure requirements. Each Form 805 is a public record and should be retained for public inspection either in the same manner and location as the Conflict of Interest Code, or with appropriate documentation at the location where the Conflict of Interest Code is maintained, cross-referencing to the Form 805.

EXHIBIT B – DISCLOSURE CATEGORIES

The terms *italicized* below have specific meaning under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of the Form 700 for explanation.

Category 1 – BROADEST DISCLOSURE

[SEE FORM 700 SCHEDULES A-1, A-2, B, C, D and E]

- (1) All sources of *income, gifts, loans and travel payments*;
- (2) All *interests in real property*; and
- (3) All *investments and business positions in business entities*.

Category 2 – REAL PROPERTY

[SEE FORM 700 SCHEDULE B]

All interests in real property, including interests in real property held by business entities and trusts in which the public official holds a business position or has an investment or other financial interest.

Category 3 – LAND DEVELOPMENT, CONSTRUCTION AND TRANSACTION

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which engage in land development, construction, or real property acquisition or sale.

Category 4 – PROCUREMENT

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which provide services, supplies, materials, machinery or equipment which the designated position procures or assists in procuring on behalf of their agency or department.

Category 5 – REGULATION AND PERMITTING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the designated position's agency or department.

Category 6 – FUNDING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which receive grants or other funding from or through the designated position's agency or department.

APPENDIX - DESIGNATING OFFICIALS WHO

MANAGE PUBLIC INVESTMENTS

Pursuant to Government Code section 87200 et seq., certain city and county officials, as well as all “other officials who manage public investments,” are required to disclose their economic interests in accordance with the Political Reform Act. This Appendix provides the relevant definitions for determining which public officials qualify as “other officials who manage public investments,” designates the agency’s positions which qualify as such, and states the Filing Officer for each designated position.

APPLICABLE DEFINITIONS

As set forth in 2 California Code of Regulations section 18701, the following definitions apply for the purposes of Government Code section 87200:

(1) “Other public officials who manage public investments” means:

(A) Members of boards and commissions, including pension and retirement boards or commissions, or of committees thereof, who exercise responsibility for the management of public investments;

(B) High-level officers and employees of public agencies who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This category shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and

(C) Individuals who, pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in subdivision (1)(B) above.

(2) “Public investments” means the investment of public moneys in real estate, securities, or other economic interests for the production of revenue or other financial return.

(3) “Public moneys” means all moneys belonging to, received by, or held by, the state, or any city, county, town, district, or public agency therein, or by an officer thereof acting in his or her official capacity, and includes the proceeds of all bonds and other evidences of indebtedness, trust funds held by public pension and retirement systems, deferred compensation funds held for investment by public agencies, and public moneys held by a financial institution under a trust indenture to which a public agency is a party.

(4) “Management of public investments” means the following non-ministerial functions: directing the investment of public moneys; formulating or approving investment policies; approving or establishing guidelines for asset allocations; or approving investment transactions.

DESIGNATED POSITIONS AND FILING OFFICERS

Based on the foregoing, the following agency positions and/or consultants qualify as “other officials who manage public investments” and shall file Statements of Economic Interests (Form 700) pursuant to Government Code section 87200 et seq. with the below-designated Filing Officers:

# of POSITIONS	POSITION TITLE	DISCLOSURE CATEGORIES (From Exhibit B)	FILING OFFICER
7	Board Member	1	COB
2	Board Alternate	1	COB
1	Executive Director	1	COB
1	Treasurer	1	COB
1	Assistant General Manager, Water Resources and Regulatory Compliance, Camrosa Water District	1	COB