

# ARROYO SANTA ROSA VALLEY BASIN

## GROUNDWATER SUSTAINABILITY AGENCY

### BOARD MEETING AGENDA

**April 20, 2023**

**4:30 P.M.**

Camrosa Water District - 7385 Santa Rosa Road - Camarillo, CA 93012

#### MEMBERS OF THE BOARD

ARNE ANSELM, *Ventura County Public Works Agency*

JEFFREY C. BROWN, *Camrosa Water District*

TERRY L. FOREMAN, *Camrosa Water District*

TIMOTHY H. HOAG, *Camrosa Water District*

ANDY F. NELSON, *Camrosa Water District*

EUGENE F. WEST, *Camrosa Water District*

ALL AGENDA DOCUMENTS ARE AVAILABLE ONLINE  
AT [WWW.ASRGSA.COM](http://WWW.ASRGSA.COM)

#### CALL TO ORDER

#### PUBLIC COMMENTS

At this time, the public may address the Board on any item not appearing on the agenda that is subject to its jurisdiction. Persons wishing to address the Board must fill out a speaker card and are subject to a five-minute time limit.

Matters appearing on the Consent Agenda are expected to be noncontroversial and will be acted upon by the Board collectively, without discussion, unless a member of the Board or staff requests an opportunity to address a given item. Approval by the Board of Consent Items means that the recommendation of staff is approved along with the terms and conditions described in the Board Memorandum.

#### CONSENT AGENDA

1. **Approve the Minutes of the January 26, 2023 Regular Meeting**
2. **Approve the Minutes of the February 28, 2023 Special Meeting**
3. **Vendor Payments Ratification**  
Approve vendor payments as presented by staff.

#### PRIMARY AGENDA

4. **Second Quarter Results**  
Receive Fiscal Year 2022-23 second quarter results.
5. **Third Quarter Results**  
Receive Fiscal Year 2022-23 third quarter results.
6. **Schedule a Public Hearing**  
Set a public hearing to consider adoption of the Groundwater Sustainability Plan for May 25, 2023, at 4:30 p.m.

**COMMENTS BY THE EXECUTIVE DIRECTOR**

**COMMENTS BY THE BOARD OF DIRECTORS**

**ADJOURN**

# ARROYO SANTA ROSA VALLEY BASIN GROUNDWATER SUSTAINABILITY AGENCY

## MINUTES OF THE MEETING OF THE BOARD

January 26, 2023

4:30 P.M.

Camrosa Water District, 7385 Santa Rosa Road, Camarillo, CA 93012

### MEMBERS OF THE BOARD

ARNE ANSELM, *Ventura County Public Works Agency*  
JEFFREY C. BROWN, *Camrosa Water District*  
TERRY L. FOREMAN, *Camrosa Water District*  
TIMOTHY H. HOAG, *Camrosa Water District*  
ANDY F. NELSON, *Camrosa Water District*  
EUGENE F. WEST, *Camrosa Water District*

### CALL TO ORDER

The meeting was called to order at 4:30 P.M.

#### Present:

Arne Anselm  
Andy F. Nelson (via teleconference)  
Jeffrey C. Brown  
Terry L. Foreman  
Timothy H. Hoag  
Eugene F. West

#### Staff:

Tamara Sexton, Camrosa Water District  
Seth Shapiro, Legal Counsel  
Tony Stafford, Executive Director  
Kevin Wahl, Camrosa Water District  
Jozi Zabarsky, Camrosa Water District

#### Guests:

Bryan Bondy, Bondy Groundwater Consulting, Inc. (via teleconference)  
Steven Humphrey, INTERA, Inc. (via teleconference)

### PUBLIC COMMENTS

None

### CONSENT AGENDA

#### **1. Convene Meetings of the Board of Directors via Teleconference**

The Arroyo Santa Rosa Valley Groundwater Sustainability Agency (ASRVBGSA) Board of Directors reconsidered the circumstances of the state of the emergency regarding COVID-19 and, having found that state and local officials continue to impose or recommend measures to promote social distancing, thereby determined to meet via teleconference and in-person (hybrid meeting).

#### **2. Approve the Minutes of the September 29, 2022 Special Meeting**

#### **3. Approve the Minutes of the October 24, 2022 Special Meeting**

#### **4. Vendor Payments Ratification**

**Motion to approve the Consent Agenda:** Brown. **Second:** Foreman.

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; Anselm-Yes; West-Yes

**PRIMARY AGENDA**

**5. Accept Nominations for the Santa Rosa GSA Board Officers and the 2023 Calendar**

The Board took the following actions:

- 1) Accepted nominations and elected Chair and Vice Chair of the GSA for 2023.

Terry Foreman was nominated as Chair of the Santa Rosa GSA by Jeffrey Brown and Timothy Hoag seconded the nomination. Eugene West was nominated as Vice Chair by Timothy Hoag and seconded by Jeffrey Brown.

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; Anselm-Yes; West-Yes

- 2) Adopted the Camrosa Water District’s Board Calendar to establish the Santa Rosa GSA’s regularly scheduled meetings.

**Motion to approve:** Nelson. **Second:** Hoag.

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; Anselm-Yes; West-Yes

**6. Set Stakeholder Workshop No. 3**

The Board set a stakeholder workshop for February 28, 2023.

**Motion to approve:** Brown. **Second:** Foreman.

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; Anselm-Yes; West-Yes

**7. First Quarter Results**

Review Fiscal Year 2022-23 First Quarter Results.

*No action was necessary; the item was for information only.*

**COMMENTS BY THE EXECUTIVE DIRECTOR**

Tony Stafford thanked the ASRGSA groundwater sustainability plan (GSP) team for their work.

**COMMENTS BY THE BOARD OF DIRECTORS**

Terry Foreman thanked the GSP team for their work and encouraged everyone to read the executive summary.

**ADJOURN**

There being no further business, the meeting was adjourned at 4:41 P.M.

\_\_\_\_\_  
Tony L. Stafford  
Executive Director  
**Arroyo Santa Rosa Valley Basin GSA**

\_\_\_\_\_ (ATTEST)  
Terry L. Foreman, Chair  
Board of Directors  
**Arroyo Santa Rosa Valley Basin GSA**

**ARROYO SANTA ROSA VALLEY BASIN  
GROUNDWATER SUSTAINABILITY AGENCY**

**MINUTES OF THE SPECIAL MEETING OF THE BOARD**

**February 28, 2023**

**6:00 P.M.**

Camrosa Water District, 7385 Santa Rosa Road, Camarillo, CA 93012

*The meeting was held in-person and virtually via video teleconference.*

**CALL TO ORDER**

The meeting was called to order at 6:00 P.M.

**Present:**

Arne Anselm  
Andy F. Nelson (via teleconference)  
Jeffrey C. Brown  
Terry L. Foreman  
Timothy H. Hoag (via teleconference)  
Eugene F. West (via teleconference)

**Staff:**

Tamara Sexton, Camrosa Water District Nelson (via teleconference)  
Greg Johnson, Legal Counsel  
Tony Stafford, Executive Director

**Guests:**

Bryan Bondy, Bondy Groundwater Consulting, Inc. (via teleconference)  
Abhishek Singh, INTERA, Inc. (via teleconference)  
Steven Humphrey, INTERA, Inc. (via teleconference)

**PUBLIC COMMENTS**

None

**CONSENT AGENDA**

None

**PRIMARY AGENDA**

**1. Stakeholder Workshop No. 3**

Engage stakeholders interested in the Santa Rosa GSP. Bryan Bondy made a presentation giving stakeholders an overview and summary of the Groundwater Sustainability Plan, and providing stakeholders an opportunity to ask questions and make comments.

*No action was necessary; the item was for information only.*

**MEMBERS OF THE BOARD**

ARNE ANSELM, *Ventura County Public Works Agency*  
JEFFREY C. BROWN, *Camrosa Water District*  
TERRY L. FOREMAN, *Camrosa Water District*  
TIMOTHY H. HOAG, *Camrosa Water District*  
ANDY F. NELSON, *Camrosa Water District*  
EUGENE F. WEST, *Camrosa Water District*

**COMMENTS BY THE EXECUTIVE DIRECTOR**

Tony Stafford thanked the ASRGSA groundwater sustainability plan (GSP) team for their work and workshop presentation.

**COMMENTS BY THE BOARD OF DIRECTORS**

Eugene West thanked Bondy Groundwater Consulting and INTERA for their work and looking forward to the final report.

Terry Foreman thanked the stakeholders for their presence at the workshop and happy to meet to answer any questions regarding the plan as the GSA moves forward to adopting the plan. Encouraged everyone to read the executive summary.

Arnie Anslem requested a high-level presentation to be presented to the FCGMA.

**ADJOURN**

There being no further business, the meeting was adjourned at 7:38 P.M.

\_\_\_\_\_  
Tony L. Stafford  
Executive Director  
**Arroyo Santa Rosa Valley Basin GSA**

\_\_\_\_\_ (ATTEST)  
Terry L. Foreman, Chair  
Board of Directors  
**Arroyo Santa Rosa Valley Basin GSA**

# ARROYO SANTA ROSA VALLEY BASIN

## GROUNDWATER SUSTAINABILITY AGENCY

Camrosa Water District, 7385 Santa Rosa Road, Camarillo, CA 93012

MEMBERS OF THE BOARD

ARNE ANSELM, *Ventura County Public Works Agency*  
 JEFFREY C. BROWN, *Camrosa Water District*  
 TERRY L. FOREMAN, *Camrosa Water District*  
 TIMOTHY H. HOAG, *Camrosa Water District*  
 ANDY F. NELSON, *Camrosa Water District*  
 EUGENE F. WEST, *Camrosa Water District*

### BOARD MEMORANDUM

**DATE:** April 20, 2023

**TO:** Board of Directors

**FROM:** Tony Stafford, Executive Director

**OBJECTIVE:** Ratify Vendor Payments as presented by staff.

**ACTION:** Ratify accounts payable.

**DISCUSSION:** A summary of accounts payable previously paid by the Arroyo Santa Rosa Valley Groundwater Sustainability Agency in the amount of \$46,588.20 is provided for Board information and ratification.

Check Number	Post Date	Vendor Name	Invoice Number	Description	Amount
	1/1/2023	Union Bank		December 2022 Bank Fees	45.00
82	1/18/2023	Intera	12-22-86	GSP Development and Preparation December 2022	23,913.90
83	1/18/2023	The Hathaway Law Firm, LLP	202970	Legal Services December 2022	30.58
	2/1/2023	Union Bank		January 2023 Bank Fees	40.00
84	2/15/2023	Camrosa Water District	1959 & 1961	Reimbursement for EFT Payment to Bondy Groundwater Consulting - Invoice 077-15 & 077-16. GSP Project Management for December 2022 & January 2023	5,681.25
85	2/15/2023	Infosend	228141-2	GSA Inserts-January 2023	520.39
86	2/15/2023	Intera	01-23-31	GSP Development and Preparation January 2023	10,996.88
87	2/15/2023	The Hathaway Law Firm, LLP	203289	Legal Services January 2023	1,009.04
88	3/1/2023	Infosend	230464	GSA Inserts-February 2023	562.90
	3/1/2023	Union Bank		February 2023 Bank Fees	40.00
89	3/15/2023	The Hathaway Law Firm, LLP	203470	Legal Services February 2023	978.43
90	3/15/2023	Camrosa Water District	1962	Reimbursement for EFT Payment to Bondy Groundwater Consulting- Invoice 077-17. GSP Project Management for February 2023	1,879.83
91	3/15/2023	Intera	02-23-27	GSP Development and Preparation February 2023	850.00
	4/1/2023	Union Bank		March 2023 Bank Fees	40.00
<b>Total Vendor Payments</b>					<b>\$ 46,588.20</b>

The ASRGSA's bank account as of March 31, 2023, was \$184,535.96.

**ARROYO SANTA ROSA VALLEY BASIN**  
**GROUNDWATER SUSTAINABILITY AGENCY**

Camrosa Water District, 7385 Santa Rosa Road, Camarillo, CA 93012

**BOARD MEMORANDUM**

**MEMBERS OF THE BOARD**

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**JEFFREY C. BROWN**, *Camrosa Water District*

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**TIMOTHY H. HOAG**, *Camrosa Water District*

**ANDY F. NELSON**, *Camrosa Water District*

**EUGENE F. WEST**, *Camrosa Water District*

**DATE:** April 20, 2023

**TO:** Board of Directors

**FROM:** Tony Stafford, Executive Director

**OBJECTIVE:** Receive Fiscal Year 2022-23 Second Quarter Results.

**ACTION:** No action necessary; for information only.

**SUMMARY:** Receive Fiscal Year 2022-23 second quarter results.



Arroyo Santa Rosa GSA	Budget FY 22-23	2nd QTR Budget	2nd QTR Actuals	2nd QTR Encumbrances	2nd QTR Actuals plus encumb	Variance
<b>Transfer In</b>						
JPA Member Assesment						
Camrosa Water District	\$ 531,900	\$ 265,950	\$ -	\$ -	\$ -	\$ (265,950)
County of Ventura	-	-	-	-	-	-
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	\$ 531,900	\$ 265,950	\$ -	\$ -	\$ -	\$ (265,950)
<b>Operating Expenses</b>						
Outside Contracts	\$ 13,000	\$ 6,500	\$ 188	\$ -	\$ 188	\$ 6,312
Professional Services	486,500	243,250	190,076	281,372	471,448	(228,198)
Materials & Supplies	14,600	7,300	1,287	-	1,287	6,013
Legal Services	10,000	5,000	2,018	-	2,018	2,982
Dues & Subscriptions	2,800	1,400	918	-	918	482
Conference & Travel	2,000	1,000	-	-	-	1,000
Fees & Charges	500	250	234	-	234	16
Insurance	2,500	1,250	1,125	-	1,125	125
<b>Total Operating Expenses</b>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	\$ 531,900	\$ 265,950	\$ 195,846	\$ 281,372	\$ 477,218	\$ (211,268)
<b>Non-Operating Revenues</b>						
Grant Revenue	-	-	91,024	-	91,024	91,024
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Notes:

(1) Camrosa Water District contributed \$100,000 to the ASRGSA in FY 2016-17

(2) Camrosa Water District has contributed \$650,000 to the ASRGSA in FY2021-22

(3) The Arroyo Santa Rosa GSA's bank account balance as of December 31, 2022 was \$250,787.38

**ARROYO SANTA ROSA VALLEY BASIN**  
**GROUNDWATER SUSTAINABILITY AGENCY**

Camrosa Water District, 7385 Santa Rosa Road, Camarillo, CA 93012

**BOARD MEMORANDUM**

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**TERRY L. FOREMAN**, *Camrosa Water District*

**TIMOTHY H. HOAG**, *Camrosa Water District*

**ANDY F. NELSON**, *Camrosa Water District*

**EUGENE F. WEST**, *Camrosa Water District*

**DATE:** April 20, 2023

**TO:** Board of Directors

**FROM:** Tony Stafford, Executive Director

**OBJECTIVE:** Receive Fiscal Year 2022-23 Third Quarter Results.

**ACTION:** No action necessary; for information only.

**SUMMARY:** Receive Fiscal Year 2022-23 third quarter results.

Arroyo Santa Rosa GSA	Budget FY 22-23	3rd QTR Budget	3rd QTR Actuals	3rd QTR Encumbrances	3rd QTR Actuals plus encumb	Variance
<b>Transfer In</b>						
JPA Member Assesment						
Camrosa Water District	\$ 531,900	\$ 398,925	\$ -	\$ -	\$ -	\$ (398,925)
County of Ventura	-	-	-	-	-	-
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	\$ 531,900	\$ 398,925	\$ -	\$ -	\$ -	\$ (398,925)
<b>Operating Expenses</b>						
Outside Contracts	\$ 13,000	\$ 9,750	\$ 188	\$ -	\$ 188	\$ 9,562
Professional Services	486,500	364,875	233,398	238,050	471,448	(106,573)
Materials & Supplies	14,600	10,950	2,392	-	2,392	8,558
Legal Services	10,000	7,500	4,036	-	4,036	3,464
Dues & Subscriptions	2,800	2,100	918	-	918	1,182
Conference & Travel	2,000	1,500	-	-	-	1,500
Fees & Charges	500	375	359	-	359	16
Insurance	2,500	1,875	1,125	-	1,125	750
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<b>Total Operating Expenses</b>	\$ 531,900	\$ 398,925	\$ 242,416	\$ 238,050	\$ 480,466	\$ (81,541)
<b>Non-Operating Revenues</b>						
Grant Revenue	-	-	176,700	-	176,700	176,700
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Notes:

(1) Camrosa Water District contributed \$100,000 to the ASRGSA in FY 2016-17

(2) Camrosa Water District has contributed \$650,000 to the ASRGSA in FY2021-22

(3) The Arroyo Santa Rosa GSA's bank account balance as of March 31, 2023 was \$184,535.96

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## GROUNDWATER SUSTAINABILITY AGENCY

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## BOARD MEMORANDUM

**DATE:** April 20, 2023

**TO:** Board of Directors

**FROM:** Tony Stafford, Executive Director

**SUBJECT:** **Schedule Public Hearing to consider Adoption of the Arroyo Santa Rosa Valley Basin Groundwater Sustainability Plan (GSP)**

**OBJECTIVE:** Set public hearing for adoption of GSP.

**ACTION:** Set a public hearing to consider adoption of the GSP for May 25, 2023, at 4:30 p.m.

**DISCUSSION:** A public hearing is required prior to adopting the GSP. Staff is recommending that a public hearing be held on May 25, 2023.

The updated draft GSP and comment responses are available for review. The draft GSP, a redline of the GSP changes, and GSP comment response table will be posted on the GSA website at [www.asrgsa.com](http://www.asrgsa.com).

The final GSP, incorporating public comment edits, will be posted to the website prior to the public hearing.