

ARROYO SANTA ROSA BASIN
GROUNDWATER SUSTAINABILITY AGENCY

SPECIAL MEETING BOARD AGENDA

VIRTUAL STAKEHOLDER ENGAGEMENT

October 24, 2022

6:00 P.M.

*****This meeting will be a webinar only.*****

It will be accessible only via Zoom:

<https://us02web.zoom.us/j/89161687087>

You will need to download the Zoom app, available at zoom.us, to participate.

MEMBERS OF THE BOARD

ARNE ANSELM, *Ventura County Public Works Agency*

JEFFREY C. BROWN, *Camrosa Water District*

TERRY L. FOREMAN, *Camrosa Water District*

TIMOTHY H. HOAG, *Camrosa Water District*

EUGENE F. WEST, *Camrosa Water District*

ALL AGENDA DOCUMENTS ARE AVAILABLE AT THE
CAMROSA WATER DISTRICT OFFICE AND ONLINE AT
WWW.CAMROSA.COM/SRGSA

CALL TO ORDER

PUBLIC COMMENTS

At this time, the public may address the Board on any item not appearing on the agenda that is subject to its jurisdiction. Persons wishing to address the Board must fill out a speaker card and are subject to a five-minute time limit.

Matters appearing on the Consent Agenda are expected to be noncontroversial and will be acted upon by the Board collectively, without discussion, unless a member of the Board or staff requests an opportunity to address a given item. Approval by the Board of Consent Items means that the recommendation of staff is approved along with the terms and conditions described in the Board Memorandum.

PRIMARY AGENDA

1. Conflict of Interest Code Public Hearing

The Board will hold a duly noticed public hearing to receive comments regarding changes to the ASRGSA's Ordinance 1-22, Conflict of Interest Code.

2. Stakeholder Engagement Workshop #2

Bryan Bondy, project manager for the groundwater sustainability plan, and Abhishek Singh, President at INTERA, will give an update on the plan. ASRGSA staff and Board members will be available for questions and additional context. No action necessary; for information only.

COMMENTS BY THE EXECUTIVE DIRECTOR

COMMENTS BY THE BOARD OF DIRECTORS

ADJOURN

ARROYO SANTA ROSA BASIN

GROUNDWATER SUSTAINABILITY AGENCY

Camrosa Water District, 7385 Santa Rosa Road, Camarillo, CA 93012

MEMBERS OF THE BOARD

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JEFFREY C. BROWN, *Camrosa Water District*

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TIMOTHY H. HOAG, *Camrosa Water District*

EUGENE F. WEST, *Camrosa Water District*

BOARD MEMORANDUM

DATE: October 24, 2022

TO: Board of Directors

FROM: Tony Stafford, Executive Director

OBJECTIVE: Update the Conflict of Interest Code (COIC)

ACTION:

1. Open Public Hearing to receive comments regarding the draft COIC
2. Close Public Hearing
3. Adopt Ordinance 1-22 – Conflict of Interest Code, by roll-call vote.

SUMMARY: Pursuant to Government Code §87300, public agencies shall adopt and promulgate a Conflict of Interest Code (COIC). Pursuant to Government Code (Gov. Code) § 87306.5, all Conflict of Interest Codes (COICs) must be reviewed, and amended as needed, each even-numbered year. Amendments must be adopted after a public hearing.

The amendment to the attached is an update to the title of a staff position: “Water Resource Manager, Camrosa Water District” has been changed to “Assistant General Manager, Water Resources and Regulatory Compliance.”

The Public Hearing was noticed in the *Ventura County Star* on October 13 and 22, 2022.

The COIC and Ordinance 1-22, Establishing a Conflict of Interest Code for the Arroyo Santa Rosa Basin Groundwater Sustainability Agency, are attached, both in redline and as a clean copy.

Conflict of Interest Codes require that “every elected official and public employee who makes or influences governmental decisions” submit a Statement of Economic Interest, also known as the Form 700. These forms will be distributed to the Board and are due within 30 days of adoption of the COIC.

Arroyo Santa Rosa Basin
Groundwater Sustainability Agency

ORDINANCE 1-22

CONFLICT OF INTEREST CODE

The Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., § 18730) that contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

The terms of California Code of Regulations, Title 2, Section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for the Arroyo Santa Rosa Basin Groundwater Sustainability Agency (GSA) and along with the attached Exhibit A, which designates positions requiring disclosure, and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest Code of the GSA. Persons holding positions designated in Exhibit A shall file Form 700 Statements of Economic Interests with the Filing Officer specified for that position in Exhibit A.

IN PREPARING THE FORM 700, DESIGNATED FILERS NEED ONLY DISCLOSE THOSE FINANCIAL INTERESTS FALLING WITHIN THE DISCLOSURE CATEGORIES DESIGNATED FOR THAT FILER'S POSITION AS STATED IN EXHIBITS A AND B.

APPROVED AND ADOPTED this 24th day of October, 2022.

Signed: _____

Print Name: Eugene F. West

Title: Chair of the Board

Attest: _____

Print Name: Tony Stafford

Title: Executive Director

EXHIBIT A – DESIGNATED POSITIONS AND FILING OFFICERS

# of POSITIONS	POSITION TITLE	DISCLOSURE CATEGORIES (From Exhibit B)	FILING OFFICER
7	Board Member	1	COB
2	Board Alternate	1	COB
1	Executive Director	1	COB
1	Treasurer	1	COB
1	Water Resource Manager Assistant General Manager, Water Resources and Regulatory Compliance, Camrosa Water District	1	COB

EXHIBIT B – DISCLOSURE CATEGORIES

The terms *italicized* below have specific meaning under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of the Form 700 for explanation.

Category 1 – BROADEST DISCLOSURE

[SEE FORM 700 SCHEDULES A-1, A-2, B, C, D and E]

- (1) All sources of *income, gifts, loans and travel payments*;
- (2) All *interests in real property*; and
- (3) All *investments and business positions in business entities*.

Category 2 – REAL PROPERTY

[SEE FORM 700 SCHEDULE B]

All interests in real property, including interests in real property held by business entities and trusts in which the public official holds a business position or has an investment or other financial interest.

Category 3 – LAND DEVELOPMENT, CONSTRUCTION AND TRANSACTION

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which engage in land development, construction, or real property acquisition or sale.

Category 4 – PROCUREMENT

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which provide services, supplies, materials, machinery or equipment which the designated position procures or assists in procuring on behalf of their agency or department.

Category 5 – REGULATION AND PERMITTING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the designated position's agency or department.

Category 6 – FUNDING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which receive grants or other funding from or through the designated position's agency or department.

APPENDIX - DESIGNATING OFFICIALS WHO

MANAGE PUBLIC INVESTMENTS

Pursuant to Government Code section 87200 et seq., certain city and county officials, as well as all “other officials who manage public investments,” are required to disclose their economic interests in accordance with the Political Reform Act. This Appendix provides the relevant definitions for determining which public officials qualify as “other officials who manage public investments,” designates the agency’s positions which qualify as such, and states the Filing Officer for each designated position.

APPLICABLE DEFINITIONS

As set forth in 2 California Code of Regulations section 18701, the following definitions apply for the purposes of Government Code section 87200:

(1) “Other public officials who manage public investments” means:

(A) Members of boards and commissions, including pension and retirement boards or commissions, or of committees thereof, who exercise responsibility for the management of public investments;

(B) High-level officers and employees of public agencies who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This category shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and

(C) Individuals who, pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in subdivision (1)(B) above.

(2) “Public investments” means the investment of public moneys in real estate, securities, or other economic interests for the production of revenue or other financial return.

(3) “Public moneys” means all moneys belonging to, received by, or held by, the state, or any city, county, town, district, or public agency therein, or by an officer thereof acting in his or her official capacity, and includes the proceeds of all bonds and other evidences of indebtedness, trust funds held by public pension and retirement systems, deferred compensation funds held for investment by public agencies, and public moneys held by a financial institution under a trust indenture to which a public agency is a party.

(4) "Management of public investments" means the following non-ministerial functions: directing the investment of public moneys; formulating or approving investment policies; approving or establishing guidelines for asset allocations; or approving investment transactions.

DESIGNATED POSITIONS AND FILING OFFICERS

Based on the foregoing, the following agency positions and/or consultants qualify as "other officials who manage public investments" and shall file Statements of Economic Interests (Form 700) pursuant to Government Code section 87200 et seq. with the below-designated Filing Officers:

# of POSITIONS	POSITION TITLE	DISCLOSURE CATEGORIES (From Exhibit B)	FILING OFFICER
7	Board Member	1	COB
2	Board Alternate	1	COB
1	Executive Director	1	COB
1	Treasurer	1	COB
1	Water Resource Manager <u>Assistant General Manager, Water Resources and Regulatory Compliance,</u> Camrosa Water District	1	COB

Arroyo Santa Rosa Basin
Groundwater Sustainability Agency

ORDINANCE 1-22

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IN PREPARING THE FORM 700, DESIGNATED FILERS NEED ONLY DISCLOSE THOSE FINANCIAL INTERESTS FALLING WITHIN THE DISCLOSURE CATEGORIES DESIGNATED FOR THAT FILER'S POSITION AS STATED IN EXHIBITS A AND B.

APPROVED AND ADOPTED this 24th day of October, 2022.

Signed: _____

Print Name: Eugene F. West

Title: Chair of the Board

Attest: _____

Print Name: Tony Stafford

Title: Executive Director

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EXHIBIT B – DISCLOSURE CATEGORIES

The terms *italicized* below have specific meaning under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of the Form 700 for explanation.

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[SEE FORM 700 SCHEDULES A-1, A-2, B, C, D and E]

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(C) Individuals who, pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in subdivision (1)(B) above.

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1	Assistant General Manager, Water Resources and Regulatory Compliance, Camrosa Water District	1	COB

Text of Ad: 10/11/2022

**NOTICE OF
PUBLIC HEARING**

NOTICE IS HEREBY
GIVEN that a Public
Hearing with the Arroyo
Santa Rosa Basin
Groundwater Sustainability
Agency Board of Directors
will be held:

--Monday, October 24, 2022
at 6:00pm--

**This Public Hearing will be
virtual. Access to this
virtual meeting will be
available at**

www.asrgsa.com

The purpose of this public
hearing is to give the public
an opportunity to comment
on the ASRGSA's Conflict of
Interest Code.

Tony Stafford, Executive
Director

VCS 10/13 & 10/20/2022
Ad#5447786

ARROYO SANTA ROSA BASIN

GROUNDWATER SUSTAINABILITY AGENCY

Camrosa Water District, 7385 Santa Rosa Road, Camarillo, CA 93012

BOARD MEMORANDUM

MEMBERS OF THE BOARD

ARNE ANSELM, *Ventura County Public Works Agency*

JEFFREY C. BROWN, *Camrosa Water District*

TERRY L. FOREMAN, *Camrosa Water District*

TIMOTHY H. HOAG, *Camrosa Water District*

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WWW.CAMROSA.COM/SRGS

DATE: October 24, 2022

TO: Tony Stafford, Executive Director

FROM: Ian Prichard, Assistant General Manager, Camrosa Water District

OBJECTIVE: Engage stakeholders interested in the Santa Rosa GSP.

ACTION: No action necessary; for information only.

DISCUSSION: The Arroyo Santa Rosa Groundwater Sustainability Plan (GSP) is well underway.

Bryan Bondy, project manager for the groundwater sustainability plan, and Abhishek Singh, President at INTERA, will give an update on the plan progress to date, in particular the sustainable management criteria. The intent of this workshop is to provide information to and receive feedback from stakeholders.

ASRGSA staff and Board members will be available for questions and additional context.