

ARROYO SANTA ROSA BASIN

GROUNDWATER SUSTAINABILITY AGENCY

MINUTES OF THE MEETING OF THE BOARD

January 28, 2021

4:45 P.M.

Camrosa Water District, 7385 Santa Rosa Road, Camarillo, CA 93012

MEMBERS OF THE BOARD

JEFFREY C. BROWN, *Camrosa Water District*
TERRY L. FOREMAN, *Camrosa Water District*
AL E. FOX, *Camrosa Water District*
TIMOTHY H. HOAG, *Camrosa Water District*
JEFF PRATT, *Ventura County Public Works Agency*
EUGENE F. WEST, *Camrosa Water District*

ALL AGENDA DOCUMENTS ARE AVAILABLE AT
THE CAMROSA WATER DISTRICT OFFICE AND
ONLINE AT WWW.CAMROSA.COM/SRGSA

CALL TO ORDER

The meeting was called to order at 4:45 P.M.

Present: Jeffrey C. Brown (via teleconference)
Terry L. Foreman (via teleconference)
Al E. Fox (via teleconference)
Timothy H. Hoag (via teleconference)
Kathleen Riedel (for Jeff Pratt) (via teleconference)
Eugene F. West (via teleconference)

Staff: Greg Jones, Legal Counsel (via teleconference)
Ian Prichard, Camrosa Water District (via teleconference)
Tamara Sexton, Treasurer (via teleconference)
Tony Stafford, Executive Director (via teleconference)

Guests: None

PUBLIC COMMENTS

None

SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

None

CONSENT AGENDA

1. Approve the minutes of the September 24, 2020 meeting
2. Ratify vendor payments

Motion to approve the Consent Agenda: Fox. **Second:** Hoag. *A roll call vote was taken and the motion carried unanimously.*

PRIMARY AGENDA

3. FY2019-20 Final Results

Staff presented results for the first quarter of FY2020-21 budget.

4. GSP Scoping Contract

The Board authorized the Executive Director to enter into a general services contract with Stantec Consulting Services, Inc., and issue a purchase order in the amount of \$44,583.00 for scoping meetings and additional data-collection tasks.

Motion to enter into the GSP scoping contract with Stantec: Brown. **Second:** Foreman. *A roll call vote was taken and the motion carried unanimously.*

ADMINISTRATIVE ITEMS

None

INFORMATIONAL ITEMS

None

COMMENTS BY THE EXECUTIVE DIRECTOR

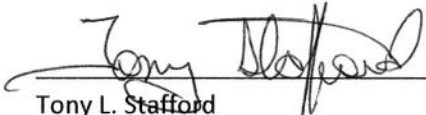
None

COMMENTS BY THE BOARD OF DIRECTORS

None

ADJOURN

There being no further business, the meeting was adjourned at 4:52 P.M.



Tony L. Stafford
Executive Director
Arroyo Santa Rosa Basin GSA



(ATTEST)
Eugene F. West, Chair
Board of Directors
Arroyo Santa Rosa Basin GSA



A/R Risk Management
225 W Station Square Dr, Ste 700
Pittsburgh, PA 15219

7/30/2021

CAMROSA WATER DISTRICT
7385 SANTA ROSA RD
CAMARILLO, CA 93012-9225

RE: Outstanding Accounts Receivable Credit Balance - 633713942

TRANSACTION NUMBER	DATE	AMOUNT
369290	10/16/2014	-41.25
369600	10/17/2014	-32.59
427797	4/16/2015	-186.97

We are reviewing our accounts and they indicate the receivable credit balance(s) above may be due to you.

Choose from one of the following:

1. ☐ We were issued a check from your company in the amount of the accounts receivable credit balance and cashed it. Please correct your records to reflect our receipt of this amount.
2. ☐ We applied the accounts receivable credit balance to an amount owed to your company. Please correct your records to reflect the application of the credit balance. (Include documentation regarding the application.)
3. ☐ Our records indicate the referenced balance is not owed to our company. Please correct your records.
4. ☐ Our records indicate the referenced balance is owed to our company. We have not received a refund of the credit balance or applied it against an amount owed by our company. Please issue a refund check in the amount of the credit balance. We have included documentation to support this claim and supplied the address for the refund.

Please respond with your selection and supporting documentation. If no response is received within 45 days from the date of this letter, the amount indicated will be handled as unclaimed property. This amount will then be submitted to your resident state based upon individual state escheat regulations.

Signature: _____ Title: _____ Date: _____

Return this form and supporting documentation to: unclaimed.credit@wescodist.com

Terra Insurance Company
(A Risk Retention Group)
Two Fifer Avenue, Suite 100
Corte Madera, CA 94925



DATE

01/01/21

CERTIFICATE OF INSURANCE

CERTIFICATE HOLDER

Camrosa Water District
Attn: Mr. Terry Curson, P.E.
7385 Santa Rosa Road
Camarillo, California 93012

This certifies that the "claims made" insurance policy (described below by policy number) written on forms in use by the Company has been issued. This certificate is not a policy or a binder of insurance and is issued as a matter of information only, and confers no rights upon the certificate holder. This certificate does not alter, amend or extend the coverage afforded by this policy.

The policy of insurance listed below has been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions and conditions of such policy. Aggregate limits shown may have been reduced by paid claims.

TYPE OF INSURANCE Professional Liability

POLICY NUMBER

221224

EFFECTIVE DATE

01/01/21

EXPIRATION DATE

12/31/21

LIMITS OF LIABILITY

\$1,000,000 EACH CLAIM

\$1,000,000 ANNUAL AGGREGATE

PROJECT DESCRIPTION

Camrosa Water District, On-call Geotechnical Services

CANCELLATION: If the described policy is cancelled by the Company before its expiration date, the Company will mail written notice to the certificate holder thirty (30) days in advance, or ten (10) days in advance for non-payment of premium. If the described policy is cancelled by the insured before its expiration date, the Company will mail written notice to the certificate holder within thirty (30) days of the notice to the Company from the insured.

NAME AND ADDRESS OF INSURED

Oakridge Geoscience, Inc.
1098 Deseo Avenue
Camarillo, CA 93010

ISSUING COMPANY:
TERRA INSURANCE COMPANY

(A Risk Retention Group)

A handwritten signature in blue ink, appearing to read "David Collette", is written over a horizontal line.

President

Terra Insurance Company
(A Risk Retention Group)
Two Fifer Avenue, Suite 100
Corte Madera, CA 94925



DATE
01/01/21

CERTIFICATE OF INSURANCE

CERTIFICATE HOLDER

Camrosa Water District
Attn: Ms. Tamara Sexton, Manager of Finance
7385 Santa Rosa Road
Camarillo, CA 93012

This certifies that the "claims made" insurance policy (described below by policy number) written on forms in use by the Company has been issued. This certificate is not a policy or a binder of insurance and is issued as a matter of information only, and confers no rights upon the certificate holder. This certificate does not alter, amend or extend the coverage afforded by this policy.

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TYPE OF INSURANCE Professional Liability

POLICY NUMBER
221224

EFFECTIVE DATE
01/01/21

EXPIRATION DATE
12/31/21

LIMITS OF LIABILITY \$1,000,000 EACH CLAIM
\$2,000,000 ANNUAL AGGREGATE

PROJECT DESCRIPTION

Camrosa Water District, On-call Geotechnical Services

CANCELLATION: If the described policy is cancelled by the Company before its expiration date, the Company will mail written notice to the certificate holder thirty (30) days in advance, or ten (10) days in advance for non-payment of premium. If the described policy is cancelled by the insured before its expiration date, the Company will mail written notice to the certificate holder within thirty (30) days of the notice to the Company from the insured.

NAME AND ADDRESS OF INSURED

Oakridge Geoscience, Inc.
1098 Deseo Avenue
Camarillo, CA 93010

ISSUING COMPANY:
TERRA INSURANCE COMPANY

(A Risk Retention Group)

A handwritten signature in blue ink, appearing to read "David Coduto", is written over a horizontal line.

President

CANCELLED
AUG 31 2021
EFFECTIVE 11:59:59 PM



350 S. Grand Ave.
Los Angeles, CA 90071
Mail Code 944-01
SWIFT Address: CINAUS6L

July 23, 2021

CAMROSA
7385 SANTA ROSA ROAD
CAMARILLO, CALIFORNIA 93012

Letter of Credit Number: ISB00003177
Amendment Number: AMD001
Amendment Date: 07/23/21
Applicant ROBERT H DAY

We hereby amend our Irrevocable Standby Letter of Credit issued in your favor as follows:

1. LETTER OF CREDIT EXPIRY DATE NOW TO READ: JANUARY 31, 2022.

All other terms and conditions remain unchanged.

This amendment forms an integral part of the original Letter of Credit and must be attached thereto.

If you have any questions, please call us at (888) 309-5139.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Agnes Martinez', written over a horizontal line.

Agnes Martinez, Vice President

ATTENTION: YOUR CATERPILLAR EXTENDED PROTECTION IS EXPIRING

CAMROSA WATER DISTRICT
7385 E SANTA ROSA RD ATTN: TONY STAFFORD
CAMARILLO, CA 93012

7/22/2021

RE: Caterpillar Extended Service Coverage (ESC) Expiration Notification

Serial Number: ETG00435; model: C7.1; Delivery Date: 11/17/2017

Type of Coverage: ESC PLATINUM

Terms: 48 months / 2000 hours / \$0 deductible

Coverage End date: 11/17/2021

Dear Caterpillar Customer,

We would like to thank you for purchasing your Caterpillar C7.1 generator set, Serial Number ETG00435. Our records indicate that ESC on your generator set operating in a Standby Power application will expire on 11/17/2021.

We understand the importance of managing the owning and operating costs of your generator set. If you are the current owner of ETG00435, we may have ESC options that will ensure your peace of mind knowing you're still covered.

If you have questions or would like to discuss your ESC options, please call your dealer QUINN at **562-463-6041** or email ExpiringESC@cat.com.

① Engines and generator sets must meet ESC eligibility guidelines and pass required inspections, if applicable.

② Late Fee may be applicable depending on the timing of customer inquiry and ESC purchase or renewal.

③ Coverage for aftertreatment components on EPA Tier 4 products must be purchased separately. Only available for Caterpillar-sourced components.

④ Information that you share with your local Cat dealer in response to this letter will be processed by Caterpillar for program management purposes only.

⑤ If you do not wish to receive further notifications about ESC, please email ExpiringESC@cat.com.



City of Camarillo

Department of Community Development
805.388.5360 | | 805.388.5388 fax

NOTICE OF INTENT TO ADOPT NEGATIVE DECLARATION 2021-9 FOR 2021-2029 HOUSING ELEMENT UPDATE

This notice is to inform the public and interested agencies that in accordance with the California Environmental Quality Act (CEQA), the City of Camarillo is circulating a Negative Declaration 2021-9 for public comment.

Project/Location: The project area is the entire City of Camarillo in Ventura County, California.

Project Description: The proposed project (project) consists of a comprehensive update to the Housing Element of the City of Camarillo General Plan. State law requires that housing elements be updated every eight years (California Government Code Sections 65580 to 65589.8). The draft Housing Element Update identifies residential sites adequate to accommodate a variety of housing types for all income levels and needs of special population groups, defined under state law (California Government Code Section 65583). It analyzes governmental constraints to housing maintenance, improvement, and development; addresses conservation and improvement of the condition of existing affordable housing stock; and outlines policies that promote housing opportunities for all persons. The City's Housing Element was last updated in 2014. The project would update the City's Housing Element as part of the sixth cycle of updates. For Camarillo, the planning period runs from October 15, 2021 through October 15, 2029.

Document Availability: Negative Declaration (ND 2021-9) will be available for review at the following locations beginning on **July 23, 2021**:

- City of Camarillo Department of Community Development, 601 Carmen Drive, Camarillo, CA 93010
- The Camarillo Public Library, 4101 Las Posas Rd, Camarillo, CA 93010
- City of Camarillo website: <https://www.cityofcamarillo.org/pendingprojects>
- Project website: <https://www.camarillohousingelement.com>

Public Review Period: The 30-day public review period for the Initial Study/ Negative Declaration is from July 23, 2021 to August 22, 2021.

Comments: Written comments may be sent to: David Moe, Assistant Director of Community Development, City of Camarillo, 601 Carmen Drive, Camarillo, CA 93010.

Comments may also be sent by fax to (805) 388-5388 or by e-mail to dmoe@cityofcamarillo.org.

Project Impacts: Based on the findings of the Initial Study, it has been determined that the project could not have a significant effect on the environment, and a Negative Declaration (ND 2021-9) has been prepared.

Public Hearing: Public hearings on this project will be scheduled at a future date after being duly noticed in accordance with Camarillo Municipal Code (CMC) Chapter 19.84.

Para asistencia en español, por favor de contactar el Departamento de Desarrollo Comunitario y comunicarse con Monique Martinez al 805.388.5360.

Published in the Camarillo Acorn on Friday July 16, 2021



Ventura County
Air Pollution
Control District

4567 Telephone Rd
Ventura, California 93003

tel 805/303-4005
fax 805/456-7797
www.vcapcd.org

Dr. Laki Tisopulos, P.E.
Air Pollution Control Officer

Permit to Operate 07671 - R08

Page 1 of 4

Valid: 07/01/2021 to 06/30/2022

THIS PERMIT HAS BEEN ISSUED TO THE FOLLOWING:

COMPANY NAME AND ADDRESS:

Camrosa Water District
7385 SANTA ROSA RD
CAMARILLO, CA 93012

FACILITY NAME AND ADDRESS:

Pump Station No. 1
S. END OF HARDY LN & OLSEN RD
THOUSAND OAKS, CA 91362

EQUIPMENT DESCRIPTION:

Permission is hereby granted to operate the equipment listed at the end of this permit in Table A.

1. THIS PERMIT HAS BEEN ISSUED SUBJECT TO THE FOLLOWING PERMITTED EMISSIONS (PURSUANT TO RULE 29.B):

Permitted Emission	Tons/Year	Pounds/Hour
Reactive Organics	0.00	0.02
Nitrogen Oxides	0.01	0.08
Particulate Matter	0.00	0.00
Sulfur Oxides	0.00	0.01
Carbon Monoxide	0.00	0.01

Note: Because of rounding, values in these tables shown as 0.00 are less than 0.005, but greater than zero.

THIS PERMIT HAS BEEN ISSUED SUBJECT TO THE FOLLOWING CONDITIONS:

2. Annual hours of operation for maintenance and testing of each emergency engine shall not exceed 20 hours per year. This limit does not include emergency operation when electrical line service has failed. When not being operated for maintenance or testing, the emergency engine shall only be used during a failure or loss of all or part of normal electrical power service to the facility. This condition is applied pursuant to the California ARB Airborne Toxic Control Measure (ATCM) for Stationary Compression Ignition Engines.

In order to comply with this condition, the engine shall be equipped with a non-resettable hour meter and the permittee shall maintain a log that differentiates operation during maintenance and testing from emergency operation. These records shall be compiled into a monthly total. The monthly

Final Issue Date: 08/05/2021

Permit to Operate 07671 - R08

Page 2 of 4

operating hour records shall be summed for the previous 12 months. Total operating hours for any of these 12 month periods, excluding emergency operation, in excess of the specified annual limit shall be considered a violation of this condition.

3. The emergency diesel engine(s) shall be operated in compliance with all applicable requirements of the California ARB Airborne Toxic Control Measure (ATCM) for Stationary Compression Ignition Engines, Section 93115 through 93115.15, Title 17, California Code of Regulations. This includes, but is not limited to, the following permit conditions.
4. Pursuant to Section 93115.5(b) of the ATCM for Stationary Compression Ignition Engines, effective January 1, 2006, no owner or operator of an in-use emergency standby stationary diesel-fueled engine shall add to the engine or any fuel tank directly attached to the engine any fuel unless the fuel is CARB diesel fuel or another fuel that meets the requirements of Section 93115.5(b) of the ATCM.
5. Pursuant to Rule 74.9.D.3, an emergency engine is exempt from Rule 74.9, "Stationary Internal Combustion Engines", provided that it is operated during either an emergency or maintenance operation. Maintenance operation is limited to 50 hours per calendar year and is defined as "the use of an emergency standby engine and fuel system during testing, repair, and routine maintenance to verify its readiness for emergency standby use".
6. A log of engine operation for the emergency engine shall be maintained based on readings from a non-resettable hour meter. The log shall differentiate operation during maintenance and testing from operation during an emergency. The hours of operation shall be totaled on a monthly basis and shall be summed for the previous 12 months.

This data shall be maintained for a minimum of three (3) years from the date of each entry and shall be made available to the APCD upon request.

7. On and after May 3, 2013, the emergency engine shall comply with 40 CFR Part 63, Subpart ZZZZ, National Emission Standards for Hazardous Air Pollutants for Stationary Reciprocating Internal Combustion Engines (RICE NESHAP). This includes, but is not limited to, the following requirements for emergency compression ignition engines that commenced construction before June 12, 2006:

Pursuant to 40 CFR Part 63.6603, Table 2d, the permittee shall meet the following requirements:

- a) Change oil and filter every 500 hours of operation, or annually, whichever comes first. Permittee shall have the option to utilize an oil analysis program as described in 40 CFR Part 63.6625(i) in order to extend the specified oil change requirement; and
- b) Inspect air cleaner every 1,000 hours of operation, or annually, whichever comes first, and replace as necessary; and
- c) Inspect all hoses and belts every 500 hours of operation, or annually, whichever comes first, and replace as necessary.

Permit to Operate 07671 - R08

Page 3 of 4

If an emergency RICE is operating during an emergency and it is not possible to perform the above maintenance, or if performing the maintenance would otherwise pose an unacceptable risk under federal, state, or local law, the maintenance can be delayed and should be performed as soon as practicable after the emergency has ended or the unacceptable risk has abated. All such maintenance delays shall be reported to the APCD Compliance Division.

During periods of startup, the permittee shall minimize the RICE time spent at idle and minimize the RICE startup time at startup to a period needed for appropriate and safe loading of the engine, not to exceed 30 minutes. The permittee shall operate and maintain the RICE and after-treatment control device (if any) according to the manufacturer's emission related instructions, or the permittee's own operation and maintenance plan which must provide to the extent practicable for the maintenance and operation of the engine in a manner consistent with good air pollution control practice for minimizing emissions.

Pursuant to 40 CFR Parts 63.6640(f) and 63.6675, the RICE cannot be used for peak shaving, as part of a financial arrangement to supply power into the grid, or as a part of a demand response program, unless specifically allowed by this permit. There is no time limit on the use of emergency RICE in emergency situations.

Pursuant to 40 CFR Parts 63.6655 and 63.6660, the RICE shall be equipped and operated with a non-resettable hour meter. The permittee must document how many hours are spent for emergency operation, including what classified the operation as emergency and how many hours are spent for non-emergency operation, including operation for maintenance and testing. In addition, the permittee shall keep the records of RICE maintenance (oil, air cleaner, hoses and belts) required by the RICE operation and maintenance plan. The hours of operation records and maintenance records shall be maintained for 5 years following the date of each occurrence and shall be made available to the APCD upon request.

Within 30 days after receipt of this permit, the permittee may petition the Hearing Board to review any new or modified condition (Rule 22). This permit, or a copy, shall be posted reasonably close to the subject equipment and shall be accessible to inspection personnel (Rule 19). This permit is not transferrable from one location to another unless the equipment is specifically listed as being portable (Rule 20).

The granting of this Permit to Operate shall not be construed as an endorsement by the District and shall not guarantee compliance with the rules of the District. This Permit to Operate shall not be construed to allow any emission unit to operate in violation of any state or federal emission standard or any rule of the District.

This permit cannot be considered as permission to violate existing laws, ordinances, regulations or statutes of other government agencies.

Permit to Operate 07671 - R08

Page 4 of 4



Ali Ghasemi, Manager
Engineering Division

For:

Dr. Laki Tisopulos
Air Pollution Control Officer

Attachments:

- Table A - Permit Equipment List(s)
- Q:\PRISM\PRISMFileRoom\PermitFiles\07671\Engineering\Permits\Renewal 07671 R08 - Final Permit - 8-5-2021.docx

Equipment List for Permit to Operate 07671 - R08

Page 1 of 1

PERMIT EQUIPMENT LIST - TABLE A

Renewal 07671 R08 / FID: 07671 Pump Station No. 1 / SSID: 07671

A PERMITTED EQUIPMENT

1 Caterpillar Perkins/Olympian Diesel-Fired Emergency Standby

<i>Quantity</i>	<i>Description</i>
1	94.5 BHP Caterpillar Perkins/Olympian Diesel-Fired Emergency Standby Engine, Model RG51247, Serial No. U180001L, EPA Family Name: 4PKXL04.4RJ1, CARB Executive Order U-R-022-0058

DESIGNATED FACILITY -



SECOND NOTICE TO TEST BACKFLOW PREVENTION DEVICE(S)

08/01/2021

CAMROSA WATER DISTRICT
BILL KEYES
7385 Santa Rosa Rd. RD
Camarillo, CA 93012

According to the Environmental Health Division (EHD) records, you were notified on 6/1/2021 that the backflow prevention assembly device(s) identified by the backflow device ID number listed on the following page(s) were due for an annual test as required by State regulations. This test is required to verify that the assembly is functioning properly. To date, the passing test result report has not been received by EHD. Failure to submit passing test results will result in notification to the water purveyor for enforcement, which may lead to fees and/or termination of water service.

The device test must be performed by a Certified Backflow Device Tester. A listing of testers certified in Ventura County can be found at the EHD website at:

http://docs.vcrma.org/images/pdf/eh/cross-connection/backflow_testers.pdf

The certified tester may obtain the device test report information for you and submit the completed test results electronically to EHD. The test result must be submitted to EHD within 30 days of this Notice date.

The device test information for backflow devices due for testing can be obtained through the Ventura County Citizen Access portal: <http://vcca.ventura.org/vcca.aspx>

For information on how to use the portal or for general information related to the cross connection program, go to the EHD website at:

<https://www.vcrma.org/backflow-prevention>

If you have any questions, please call 805/654-2436.

Holly Sinclair, R.E.H.S., Cross Connection Control Specialist
Cross Connection Control Program
Environmental Health Division





Ford Motor Company
Ford Customer Service Division
P. O. Box 1904
Dearborn, Michigan 48121-1904



CAMROSA WATER DISTRICT
7385 SANTA ROSA RD
CAMARILLO, CA 93012-9225

July 2021

Customer Satisfaction Program 20M04

2016 F-150 Ford Truck

Your Vehicle Identification Number (VIN): 1FTEW1C88GKE18834

At Ford Motor Company, we are committed not only to building high quality, dependable products, but also to building a community of happy, satisfied customers. To demonstrate that commitment, we are providing a no-charge Customer Satisfaction Program for your vehicle with the VIN shown above.

Why are you receiving this notice?

Although your vehicle's power door lock system is likely functioning fine, we are pleased to let you know that, for your peace of mind, Ford Motor Company is extending the warranty coverage on the power door lock actuators.

What is the effect?

This increases the power door lock actuators warranty coverage to a total of 10 years or 150,000 miles from the warranty start date, whichever occurs first. If your vehicle has already exceeded either time or mileage limits listed above, this extended warranty coverage will last through December 31, 2021. Coverage is automatically transferred to subsequent owners.

On your vehicle, moisture and water entering a power door lock actuator housing could cause the actuator motor to momentarily freeze in cold temperatures and may also cause actuator motor corrosion over time. Frozen water within a power door lock actuator housing or corrosion of the power door lock actuator motor could result in an inoperative power door lock function on the affected door.

NOTE: If a power door lock is inoperative due to an actuator failure, you will still be able to manually lock and unlock the vehicle using the door lock indicator located on top of the door panel, or the door lock cylinder key.

What will Ford and your dealer do?

If any of your vehicle's power door lock actuators require replacement due to a freezing or corrosion concern and your vehicle is within the indicated time/mileage limitations, Ford Motor Company has authorized your dealer to replace the affected power door lock actuator free of charge (parts and labor).

How long will it take?

If the component mentioned above requires replacement, the time needed for this repair is less than one-half day. However, due to service scheduling requirements, your dealer may need your vehicle for a longer period of time. In addition, your vehicle will/may require an inspection to determine if parts need to be ordered.

What should you do?

You do not need to return to your dealer for this notification.